

PATIENT PARTICIPATION GROUP MEETING
1st December 2014 at 1.00pm at Ashfurlong Medical Centre

Present:

Gordon Barber (Chair), Helen Newman, Joy Waterhouse, Alan Cox (Minutes) , Kathy Caldwell, Margaret Escott, Susan Kay, Jo Twist, Denny Manning, Tom Forrester, Dr Howland (part of meeting)

1. Apologies:

Jackie Elwell, Sheila Piper, Dr Speak, Carol Cotterill

2. Matters arising & Signing of Minutes:

There were no matters arising and the Chairman signed the previous minutes as a true account.

3. Presentation by Sharon Woodcock – Citizens Assembly

As Sharon did not turn up this item was cancelled. No communication up to the present. **Action Point: AC to contact Sharon Woodcock**

4. Report from the Chair:

The Patient Group Chairs Annual Conference – This is scheduled to take place in Moseley on the 4th Feb 2015. A preliminary meeting to discuss the agenda is scheduled for the 3rd December and booking arrangements will be advised. **Action Point: GB to update members**

5. Reflections/Feedback on Health Awareness Day

The Chair gave a breakdown of the questionnaires that had been completed on the day and whilst these were very encouraging it was felt that it had not attracted certain types of patients such as the young or patients that had not attended the surgery on the day. Discussion then took place on future topics and ideas to improve on this and they included:

- Having a first aid demonstration.
- Improved notification via James Preston and the media.
- Changing times and days
- Identifying the health profiles of patients attending the surgery
- Travel immunization and vaccines

The Chair proposed a vote of thanks for Helen Newman for her hard work and to her other staff that assisted. **Action Point: All PPG Members to submit ideas at a future meeting**

6. ACE

Dr. Howland attended to give an overview of this and started by explaining that it was a scheme that involved Sutton Park and Vesey Practice's as well as Ashfurlong Medical Centre working together in an integrated way to identify better and more cost effective ways of delivering certain treatments in Primary Care Centres.

The trial is due to conclude in June 2016 and had received £11 million pounds in funding.

7. NICE

Dr. Howland gave an overview of the role of NICE and stated that the lead for the surgery was Dr. Cave and that the NICE guidance was discussed on a monthly basis at the practice meetings. When the issue of breast cancer was raised he stated that it was important to consider all other types of cancer. It was agreed that HN speak to CC about the possibility of have brief details/explanations put on the website regarding ACE & NICE.

8. Patient Feedback

A brief overview of this was given by HN but it was felt that this needed to be discussed more fully at a future meeting. **Action Point: HN to put on future Agenda**

9. AOB

- Dr Howland raised the problem with the recently introduced Telephone Triage System and the fact that after 6 months the public were using the service to such an extent that they were running out of appointments and he made a request for the PPG to spread the message to other patients about the problem that it was causing. **Action Point: All PPG members**
- DM raised the question as to why specific items such as Citizens Assembly and certain medical problems were put on the agenda and it was agreed to look at the constitution at a future meeting. **Action Point: HN to put on Agenda**

10. Date of PPG Xmas Meal & Next Meeting

- The date of the next meeting was agreed as 2nd February at 1pm
- The Xmas meal was agreed as 15th December at the Old Speckled Hen, Four Oaks. AC offered his apologies
- The meeting closed at 14.55