

**MINUTES OF THE MANOR PRACTICE PPG AGM MEETING  
THURSDAY 14<sup>TH</sup> MARCH 2019 AT 12.30 PM  
HELD AT ASHFURLONG HEALTH CENTRE**

**Present:** Jo Twist, Sue Kay, Cath Bogle, Marie Collins, Andrew Pike, Dr Mark Forshaw, Julie Miller (PM)

1. **Apologies:** Dr Nigel Speak, Anna Cinar , Elaine Joiner, Tom Forrester
  
2. **Chair's Report**  
Please see attached comprehensive report prepared and read by Jo Twist covering the period November 2018 to March 2019.
  
3. **Election of Chair**  
JT confirmed she is stepping down as Chair. PM confirmed that AC had received one nomination for her replacement which was for Cath Bogle to be Chair Person of the PPG. CB accepted the position on a temporary basis at first, with JT assisting as much as possible to help her take over the role.
  
4. **Election of Vice Chair**  
SK agreed to remain as Vice Chair.
  
5. **AOB**  
The PPG group are keen to go ahead with the "MY PPG" app to support and promote the group. This is accessed via our website and will also be added to the rolling screens. Posters will be displayed in the waiting areas of both sites to promote the app in due course. Members can visit the site at <http://myppg.co.uk/> for more information.

Dr Forshaw updated the group with regard to the CQC inspection. In addition, we discussed the need to collaborate with the Practice in connection with the patient survey and action plan. It was suggested that the sub-group needed to meet with the PM in order to proceed. Dr Forshaw indicated that this would need to wait until the Practice responded to the CQC inspection outcome.

Next PPG meeting is scheduled for **Thursday 2<sup>nd</sup> May 2019 at 1 pm** held at Ashfurlong Medical Centre.